



Department of Planning and Zoning  
225 S Emerson Avenue  
Greenwood, IN 46143  
(317) 881-8698  
(317) 887-5616 fax

## **INSPECTION CHECKLIST ONE & TWO FAMILY DWELLINGS**

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### **FOOTING**

1. Trench bottom level
2. Trench bottom firm
3. Trench width and depth of footing
4. Depth of footing below finished grade
5. Check layout on lot (sight only, no survey)
6. Elevation of building floor in relation to adjoining lots and drainage ways
7. Sump pit provided in crawl

### **SLAB**

1. Proper material for plumbing
2. Proper material for HVAC
3. Plumbing & HVAC piping supported proper
4. Slab insulated proper

### **\*FRAMING ROUGH-IN**

1. Proper material stamps for all lumber, decking, etc.
2. Manufactured trusses, properly stamped
3. Span of all joist
4. Span of all rafters
5. Metal plates protecting plumbing & electrical wiring
6. Fire stopping
7. Joist & girder overlap 3" minimum
8. Emergency egress openings in sleeping areas
9. Notching & drilling of all framing
10. Framing properly braced

### **\*PLUMBING ROUGH-IN**

1. Proper material for venting, water & waste lines
2. Proper venting of all fixtures
3. Clean outs at proper location
4. Traps at all required fixtures
5. Drainage system supported properly

### **\*ELECTRIC ROUGH-IN**

1. Location of receptacle outlets
2. 20 amp branch circuit installed for laundry
3. Receptacle installed in hallways 10' or longer
4. Kitchen countertop receptacles supplied by two circuits
5. Lighting outlet installed in attic used for storage
6. Lighting outlet installed at outdoor entrance
7. Junction boxes used for all wire splices
8. Bathroom exhaust fan connected to exterior



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**\*MECHANICAL ROUGH-IN**

1. Appliance clearance from combustible material
2. Appliance access
3. Clothes dryer vent extends to exterior and no screws extending into the vent
4. Appliance burner located in garage must be 18" above the floor
5. Proper amount of combustion air
6. Vent termination
7. Ducts supported proper
8. Ducts joints and seams

**FINAL INSPECTION**

1. Lighting fixtures wired in and completed
2. Covers installed on all outlets and switches
3. Access to crawl space 16" x 24"
4. Crawl space vented proper
5. Crawl space cleaned of all debris
6. Electrical grounded proper
7. Attic ventilated proper
8. Gas appliance shut off valves
9. Comfort cooling condensate drain installed proper
10. Hot water relief piping installed
11. Sump pump drains to storm drainage system (Sump pump must not discharge into sanitary sewer)
12. Lot graded proper

\*All rough-ins to be inspected at the same time.